**Position: Day Habilitation Specialist**

Type: Direct Service Program: Advantage Day Habilitation/ Day Care

Basic Function: To provide daytime training and support to persons served which allows them to function in the least restrictive setting possible

Essential Job Duties:

Provide training and support to the persons served according to their person centered plans and individualized needs

Plan, prepare and implement social activities

Provide assistance with personal care

Provide assistance with prescribed physical or occupational therapies

Provide written documentation of services provided according to funding source regulations

Other Duties as needed:

Participate with persons served in the person-centered planning process

Assist with socialization opportunities

Dispense medications, test blood sugar, and assist with related procedures

Required Skills:

Ability to train and support persons with disabilities

Physical ability to assist persons served (see note below)

Ability to follow instructions and communicate orally and in writing

Ability to positively relate to persons served and their families

Qualifications and Required Training:

High School Diploma or GED

One year experience working with people with disabilities

Medication Manager Certification

Crisis Prevention Intervention Certification

Direct Service Provider Curriculum for Day Habilitation Services

NOTE: This position requires physical abilities that include one or more of the following (this is not a comprehensive list): pushing or pulling persons in wheelchairs, transferring persons weighing at least 100 pounds to and from wheelchairs with another staff person, lifting 25 pounds, frequent bending, stooping, kneeling motions, physical interventions.

Supervises: No supervisory responsibilities

Supervised by: Day Habilitation Services Program Manager

I have read and received a copy of this position description. I understand that this position description is not a contract.

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Signature of Employee Date